

Respected Faculties/ Dear Students, we are pleased to inform you all that our institute has registered  
**National Digital Library Club (NDLI Club).**

Please join as a member of the "**North Gauhati College NDLI Club**"

Club registration No. **INASNCKLKWX9YEG**

**::: Steps of club member registration :::**

**STEP 1**

- If you have NDLI account, go to **STEP 3**

(If you forgot password, go to the NDLI homepage, click **log-in** -> **account recovery**> **check email**>**reset password**)

- If you don't have NDLI account, first complete **STEP 2**, then go to **STEP 3**

**STEP 2 (NDLI account creation)**

- To create account, go to **NDLI Homepage** <https://ndl.iitkgp.ac.in/>, click on **Login**, then **Register**

- Submit necessary details (**Name, Email, Password, Date of Birth, Gender, etc.**) and sign up

- Now check your Email, click the account **verification link** and **activate your NDLI account**

**STEP 3 (NDLI club membership using passkey)**

**1<sup>st</sup> method of getting passkey**

- Install **barcode scanner app** in your mobile

- Open barcode scanner app and scan the QR code



- Now from the displayed result, copy the **long alphanumeric passkey**.

**Alternative method of getting passkey**

- You can copy the passkey from institutional WhatsApp group

- *Passkey is different for each NDLI club, for your college,*

*passkey: 328638d8-d345-4bd9-b4b9-9766b4ced4b6* **(Please don't type it, copy and paste)**

- Now, go to **NDLI Club**, click on **Member Registration** <https://club.ndl.iitkgp.ac.in/sign-up>

- Paste the copied passkey and click enter

- Submit your **email** (which was used in NDLI)

- A pop-up will appear on the screen, and you will receive a **verification email**

- Check your email and verify

**STEP 4**

- Now go to **NDLI Club**, click on **Member Login** <https://club.ndl.iitkgp.ac.in/sign-in>, then log-in to your account

- If you face verification problem, use "Did'nt recieve the verification email?" option

- Note that the same ID & password are applicable on both websites **NDLI club** & **NDLI e-resource platform**

## Club events

- After taking club membership, in future, you can participate in different types of NDLI club events –
  - “**Local events**” of your NDLI club (awareness programs/ competitions/ workshops etc.)
  - & “**Online global events**” (YouTube live events, Webinars, on various topics by world-renowned experts, conducted by NDLI)
- Please regularly **check your email** and **visit NDLI club member** account to get all types of event notifications

## How to participate in club event from your club account and get certificate from NDLI?

- If you participate in any club event from your club account, then you can generate and download your certificate after each event

### *To participate in event*



- Go to **NDLI Club**
- Click on **Member Login**
- Log-in using your NDLI ID & password
- Go to **club events**
- Select the published event (local/global that you want to join)
- Click on **check eligibility**
- Click **Participate**

If you did not submit your **Date of birth** and **Gender** during NDLI account creation, you can't join Club event. Please update date of birth and gender.



- Go to NDLI Homepage <https://club.ndl.iitkgp.ac.in/sign-in> (e-resource portal) and log in
- Go to **customization** and update your profile (**Gender and Date of Birth**)
- Now log-in as a **NDLI club member**
- Go to **edit profile** and click on **sync with NDLI**
- After that retry to participate in the event

## How to get event participation certificate

- Login as club member <https://club.ndl.iitkgp.ac.in/sign-in>
- Go to **club events**
- Select the event you participated
- Click event participation certificate
  - **Generate** certificate
  - **Refresh** (or reload) the web
  - **View**
  - **Download** the certificate